

**Special Service Area #38 Northcenter Commissioners' Meeting
Wednesday, August 9th, 2017
Northcenter Chamber of Commerce, 4054 N. Lincoln Avenue
11 a.m.**

Meeting Minutes

The Commissioners of Special Service Area #38 Northcenter held a meeting on Wednesday, August 9th, 2017 at 11 a.m. at 4054 N. Lincoln Avenue. In attendance were Commission Chairman Warren Silver, commissioners Jerome Jakubco and Michael Kane; representing the contractors, Timothy Gibbons of The Service Innovators, Inc., and Mike Beltz and Jim Martin from BrightView Landscapes; representing the service provider, Northcenter Chamber of Commerce staff members Lindsay Eanet and Eileen Keleghan. Commissioner Daniel Scott was absent.

The meeting was called to order at 11:18 a.m.

Executive Director Lindsay Eanet made the recommendation to amend the agenda to discuss the current proposals first. Michael Kane motioned to amend the agenda to make the change. Jerome Jakubco seconded the motion. Motion passes unanimously.

Jerome Jakubco made a motion to approve the agenda. Michael Kane seconded the motion. Motion passes unanimously.

Jerome Jakubco made a motion to approve the previous meeting minutes. Michael Kane seconded the motion. Motion passes unanimously.

The commission discussed the two proposals for snow removal and de-icing for the Winter 2017-18 season. Commission Chairman Silver presented both proposals and noted an additional pricing option in BrightView's proposal.

Timothy Gibbons inquired about the amended proposal with two pricing options from BrightView. Commission Chairman Silver noted that BrightView had initially submitted a proposal with a block occurrence pricing structure, and the additional per-season pricing option had been requested by the commission to give a more accurate comparison between the bids from TSI and BrightView.

Commission Chairman Silver offered Timothy Gibbons the opportunity to provide a block-occurrence pricing structure. Timothy Gibbons declined.

The Commissioners and staff asked BrightView and TSI representatives a variety of questions and the vendors responded. Commission Chairman Warren Silver stated that price is an important factor to take into account as well as the content of the proposals, references, previous experiences, etc.



Michael Kane motioned to accept the proposal from BrightView for a one-year seasonal snow removal contract with a flat fee for unlimited occurrences through a 45" total accumulation cap. Jerome Jakubco seconded the motion. Motion passes unanimously.

Executive Director Lindsay Eanet presented a proposal from PORT Urbanism to continue service through SSA #38 to create a design intent package for Northcenter Town Square, expanding upon their previous schematic design work.

Chamber of Commerce staff presented a Request for Proposal for the repair of street furniture along Irving Park Road. The RFP was accepted and applications will be open through September 8th, 2017.

Jerome Jakubco made a motion to adjourn the meeting. Michael Kane seconded the motion.

Meeting adjourned at 12:35 p.m.